



Dr. Virambhai Rajabhai Godhaniya

College of Arts, Commerce, Home Science and
Information Technology for Girls, Porbandar

Managed by Shri Maldevji Odedra Smarak Trust

UGC No. F.8-121/89 (CPP.I) Dated 14-08-1993 • BKNMU : 4102002/2016 • Sau. Uni. Code : 22005 • D.E. College Code : 73 • D.E. Grant Code : 264 • D.E. Zone Code : 94

MINUTES OF THE IQAC MEETING ON 25/06/21

DATE: 25/06/2021

AGENDA

1. DISCUSSION ON COMPLETING SYLLABUS ON TIME KEEPING IN MIND THE CORONA RESTRICTIONS
2. COMMENCING SHORT TERM COURSES

MEMBERS PRESENT:

1. DR. KETAN D. SHAH
2. DR. SULBHABEN DEVPURKAR
3. DR. KAMLESHBHAI P. GOHEL
4. DR. BHAVNABEN KESHWALA
5. DR. MULJIBHAI VAGHELA
6. DR. GEETABEN UNDAKAT

MINUTES

1. DR. KETAN SHAH, PRINCIPAL, DISCUSSED THE DECREASING COVID RESTRICTIONS AND SUGGESTED TO CONTINUE ONLINE AND OFFLINE TEACHING SIMULTANEOUSLY FOR COMPLETING THE SYLLABUS ON TIME.
2. DISCUSSION ON RESTARTING THE SHORT TERM COURSES AND INTRODUCING NEW INTERDISCIPLINARY COURSES THAT CAN BENEFIT THE STUDENTS.

ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
IT WAS DECIDED THAT STUDENTS SHOULD BE PERSUADED TO PHYSICALLY ATTEND THE COLLEGE AND GET USED TO REGULAR CLASSROOM TEACHING INSTEAD OF ONLINE TEACHING.	NOTICES WERE ISSUED AND STUDENTS WERE INFORMED THROUGH MICROSOFT TEAMS AND OTHER SOCIAL MEDIA TO ATTEND THE COLLEGE REGULARLY IN ACCORDANCE WITH THE GOVERNMENT GUIDELINES.
IT WAS DECIDED THAT EACH DEPARTMENT OF	EACH DEPARTMENT REVIEWED THE SYLLABUS



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THE COLLEGE SHOULD REVIEW THE SYLLABUS COMPLETED AND YET TO BE DEALT WITH.	COMPLETION AND CHALKED OUT PLAN TO COMPLETE THE SAME IN ADVANCE.
IT WAS DECIDED THAT SHORT TERM COURSES WILL BE RESUMED AND NEW COURSES WHICH CAN BE BENEFICIAL FOR THE STUDENTS SHOULD BE INTRODUCED.	5 SHORT TERM COURSES COMMENCED DURING THE ACADEMIC YEAR OUT OF WHICH SANSKRIT SAMBHASHANAM, HINDI GRAMMAR AND DIPLOMA IN YOG WERE NEWLY INTRODUCED

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MINUTES OF THE IQAC MEETING ON 29/06/21

DATE: 29/06/2021

AGENDA

1. DISCUSSION WITH THE FACULTIES OF THE DEPARTMENT OF HOME SCIENCE

MEMBERS PRESENT:

1. DR. KETAN D. SHAH
2. DR. SMITABEN ACHARYA
3. DR. CHETNABEN BECHARA
4. SHRI NATHIBEN RAJSHAKHA

MINUTES

1. STUDENTS SHOULD BE PHYSICALLY PRESENT AND ALL SHOULD BE INVOLVED IN PRACTICALS IN THE RESPECTIVE.

ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
IT WAS DECIDED THAT STUDENTS WILL HAVE TO ATTEND AND PHYSICALLY TAKE PART IN PRACTICALS	ALL THE STUDENTS ATTENDED PRACTICALS AND SAME PRACTICALS WERE CONDUCTED TWICE TO ALLOW THE STUDENTS HAVING ODD AND EVEN ROLL NUMBERS OF STUDENTS IN ACCORDANCE WITH GOVERNMENT GUIDELINES.

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MINUTES OF THE IQAC MEETING ON 03/08/21

DATE: 03/08/2021

AGENDA

1. DISCUSSION ON ADMISSION AND
2. CELEBRATION OF GYAN SHAKTI DIN

MEMBERS PRESENT:

1. DR. KETAN D. SHAH
2. DR. MULJIBHAI VAGHELA
3. R. K. MODHWADIYA
4. DR. BHAVNABEN MASHRU
5. D. D. DHOKIA
6. K.P. GOHEL
7. B.R. JANI
8. DR. S. C. PAREKH
9. PROF. SUHAGINI P. GARASIYA
10. DR. CHETNA BECHARA
11. BHARTIBEN SINGRAKHIYA
12. VARSHA B. JOSHI
13. DR. BHAVANA R. KESHWALA
14. DR. SULBHABEN DEVPURKAR
15. DR. GEETA A UNADKAT
16. DR. SMITA ACHARYA
17. DR. KIRTI M JANI

MINUTES

1. IT WAS DISCUSSED THAT REGULAR COUNSELLING SHOULD BE DONE BY ALL THE DEPARTMENTS AS EARLIER FOR THE ADMISSION.
2. ALL THE MEMBERS OF THE INSTITUTE ARE TO BE INFORMED THAT THE COLLEGE IS GIVEN RESPONSIBILITY TO ORGANISE AND CONDUCT DISTRICT LEVEL PROGRAMME OF



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GYAN SHAKTI DIN BY THE DEPARTMENT OF HIGHER EDUCATION AND THE GOVERNMENT OF GUJARAT.

3. AS THE CHIEF GUEST FROM THE STATE GOVERNMENT AND COMMISSIONER OF HIGHER EDUCATION ARE GOING TO ARRIVE, VARIOUS COMMITTEES ARE TO BE ORGANISED.
4. IT WAS DISCUSSED THAT THE PRINCIPAL WILL DISCUSS THE MATTER WITH DISTRICT COLLECTOR AS PER THE PROTOCOL.
5. AS G.P.S.C. EXAMS ARE TO BE CONDUCTED IN THE INSTITUTE, IT WAS DECIDED THAT THE PRINCIPAL WILL MAKE A REQUEST FOR ALTERING THE VENUE OF THE PROGRAMME TO THE COLLECTOR AND THE SAME WILL BE NOTIFIED TO THE COMMISSIONER OF HIGHER EDUCATION.

ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
THE ADMISSION COMMITTEE SHOULD BE GIVEN RESPONSIBILITY OF COUNSELLING AND CONDUCTING ADMISSION.	THE ADMISSION COMMITTEE MONITORED THE COUNSELLING AND ADMISSION PROCESS AND VARIOUS DEPARTMENTS CONTRIBUTED IN COUNSELLING ADMISSION SEEKERS.
VARIOUS COMMITTEES ARE TO BE ARRANGED FOR GYAN SHAKTI DIN CELEBRATION	THE COLLEGE ORGANISED VARIOUS COMMITTEES FOR THE SMOOTH FUNCTIONING OF THE EVENT
THE PRINCIPAL SHOULD MEET THE COLLECTOR AS PER PROTOCOL.	THE PRINCIPAL MET THE COLLECTOR WHO PROVIDED HIS VALUABLE INPUTS ON THE PROGRAMME AND GRANTED PERMISSION TO CHANGE THE VENUE FROM THE MAHILA COLLEGE TO DR. V. R. GODHANIA I.T. AND ENGINEERING COLLEGE.
TO CELEBRATE THE GYAN SHAKTI DIN AT NEW VENUE BY THE COLLEGE.	THE GYAN SHAKTI DIN WAS CELEBRATED SUCCESSFULLY IN PRESENCE OF SHRI DHANSUKH BHANDERI, CHAIRMAN, GUJARAT MUNICIPAL FINANCE BOARD


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MINUTES OF THE IQAC MEETING ON 07/09/21

DATE: 07/09/2021

CULTURAL COMMITTEE

AGENDA

1. DISCUSSION ON THE PARENT UNIVERSITY NOTICE DATED 06/09/2021 REGARDING TALUKA AND DISTRICT LEVEL YOUTH FESTIVAL COMPETITIONS.

MEMBERS PRESENT:

1. DR. KETAN D. SHAH
2. KOTECHA JANKI
3. SUHAGINI GARASIYA
4. DR. CHETNABEN BECHARA
5. DR. VARSHABEN JANI
6. BHARTI SHINGRAKHIYA
7. DR. MULJIBHAI VAGHELA

MINUTES

1. THE PRINCIPAL DISCUSSED THE DETAILS OF UNIVERSITY NOTICE FOR YOUTH FESTIVAL
2. DISCUSSION ON THE VARIOUS KIND OF COMPETITIONS TO PARTICIPATE IN ACCORDANCE WITH THE ABILITIES OF THE STUDENTS.
3. TO HIRE A PROFESSIONAL MUSICIAN FOR TRAINING THE STUDENTS FOR SINGING COMPETITIONS.

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ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
IT WAS DECIDED THAT STUDENTS EXCELLING IN SELECTED COMPETITIONS WILL BE SELECTED AND WILL TAKE PART AT THE YOUTH FESTIVAL	SELECTED STUDENTS TOOK PART 17 COMPETITIONS IN THE UNIVERSITY LEVEL YOUTH COMPETITIONS


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MINUTES OF THE IQAC MEETING ON 13/09/21

DATE: 13/09/2021

EXAMINATION COMMITTEE

AGENDA

1. DISCUSSION ON THE INTERNAL TEST IN VIEW OF MONSOON.
2. HOW TO MANAGE BIG CLASSROOMS

MEMBERS PRESENT:

1. DR. KETAN D. SHAH
2. DR. REKHABEN MODHA
3. R. K. MODHWADIYA
4. DR. SULBHABEN DEVPURKAR
5. DR. GEETA A UNADKAT

MINUTES

1. DUE TO HEAVY RAIN THE MIDTERM EXAM CAN BE POSTPONED
2. DISCUSSION ON MANAGING SITTING ARRANGEMENT DURING TESTS

ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
IT WAS DECIDED THAT MIDTERM EXAM SHOULD BE POSTPONED	THE MIDTERM EXAM WAS TAKEN A WEEK LATER.
IT WAS DECIDED THAT PROPER SPACE SHOULD BE ALLOCATED DURING TESTS	PROPER SPACE WAS ALLOCATED DURING MIDTERM EXAM

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MINUTES OF THE IQAC MEETING ON 23/09/21

DATE: 23/09/2021

CULTURAL COMMITTEE

AGENDA

1. ARRANGEMENT OF CULTURAL PROGRAMME AFTER COVID 19

MEMBERS PRESENT:

1. DR. KETAN D. SHAH
2. BHARTIBEN SHINGRAKHIYA
3. VARSHABEN JOSHI
4. DR. BHAVNABEN KESHWALA
5. KOTECHA JANKI

MINUTES

1. AS THE CULTURAL PROGRAMME COULD NOT BE CONDUCTED DURING THE COVID 19, THE FINAL YEAR STUDENTS SHOULD BE GIVEN PREFERENCE IN THE PROGRAMME

ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
TO PROVIDE PREFERENCE TO FINAL YEAR STUDENTS IN UPCOMING CULTURAL PROGRAMME	DURING CULTURAL PROGRAMME 14 ITEAMS WERE CONDUCTED OUT OF WHICH FINAL YEAR STUDENTS PARTICIPATED OVERWHELMINGLY.


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2. IMPORTANCE OF PROVIDING PROFESSIONAL GUIDANCE TO THE STUDENTS TO IMPROVE EMPLOYABILITY.

ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
THE TEACHERS WILL INCORPORATE PRACTICAL ASPECTS IN THEIR TEACHING AND PROVIDE OPPORTUNITIES FOR MORE PRACTICAL EXPOSURE	THE TEACHERS INCORPORATED PRACTICAL ASPECTS OF THE COURSES IN THE TEACHING
APART FROM REGULAR GUIDANCE BY THE TEACHERS EXPERT LECTURES SHOULD BE ARRANGED FOR PROFESSIONAL GUIDANCE	APART FROM REGULAR GUIDANCE DURING CLASSROOM TEACHING, EXPERT LECTURES WERE ARRANGED FOR THE STUDENTS.


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MINUTES OF THE IQAC MEETING ON 12/10/21

DATE: 12/10/2021

IQAC

AGENDA

1. THE MEETING WAS CHAIRED BY ACADEMIC TRUSTEE DR. HINABEN ODEDRA WITH FULL TIME, LAB STAFF AND VISITING FACULTIES OF THE DEPARTMENT OF HOME SCIENCE ON EDUCATION EMPOWERMENT.

MEMBERS PRESENT:

1. DR. KETAN D. SHAH
2. DR. CHETABA BECHARA
3. BHARTIBEN SHINGRAKHIYA
4. NATHIBEN RAJSHAKHA
5. VIBHUTI D NANDHA
6. DIVYA N SUTREJA

MINUTES

1. AS THE HOME SCIENCE IS AN APPLIED COURSE, THE STUDENTS SHOULD BE INVOLVED IN MORE PRACTICAL TRAINING.

ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
THE TEACHERS SHOULD FOCUS MORE ON PRACTICAL ASPECT OF THE COURSES	APART FROM REGULAR PRACTICAL, THE STUDENTS WERE PROVIDED TRAINING ON SELLING BY SSIP.


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MINUTES OF THE IQAC MEETING ON 13/10/21

DATE: 13/10/2021

MEETING WITH THE OFFICE STAFF

AGENDA

1. DISCUSSION ON GOOD GOVERNANCE – HOW TO IMPROVE EFFICIENCY OF THE OFFICE
2. ADVANCE PREPARATION FOR EXAMINATION TO BE HELD AFTER THE VACATION

MEMBERS PRESENT:

1. DR. KETAN D. SHAH
2. J D ODEDRA
3. ROSHNI S ODEDRA
4. SATISH RAVAT
5. BHAVESH MODHA

MINUTES

1. THE SALARY BILLS SHOULD BE PREPARED BY 20TH OF EACH MONTH.
2. PREPARATION FOR UPCOMING EXAMINATION SHOULD BE DONE IN ADVANCE

ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
THE SALARY BILLS SHOULD BE PREPARED BY 20 TH OF EACH MONTH	SALARY BILLS ARE NOW PREPARED IN ADVANCE ON OR BEFORE 20 TH OF EACH MONTH
PREPARATION FOR UPCOMING EXAMINATION SHOULD BE DONE IN ADVANCE	EXCEPT FOR PUBLIC HOLIDAYS THE OFFICE STAFF AND MEMBERS OF EXAMINATION COMMITTEE COMPLETE THE PREPARATION OF EXAMINATION DURING VACATION.


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INUTES OF THE IQAC MEETING ON 13/10/21

DATE: 13/10/2021

IQAC MEETING WITH THE DEPARTMENT OF COMMERCE

AGENDA

1. A MEETING CHAIEED BY ACADEMIC TRUSTEE, DR. HINABEN ODEDRA ON EDUCATION EMPOWERMENT
2. RECRUITING A TEACHER FOR COMPUTER SUBJECT
3. CHANGING THE FORMAT OF TIME TABLE
4. IMPLIMENTING SSIP AND E-COMMERCE
5. CONDUCTING INDUSTRIAL VISITS

MEMBERS PRESENT:

1. DR. KETAN D. SHAH
2. DR. BHAVANA MASHRU
3. BHAVIKA GOHEL
4. KHUNTI NITA
5. RANMAL MODHWADIYA
6. DHIRUBHAI DHOKIA

MINUTES

1. DISCUSSION ON EDUCATION EMPOWERMENT
2. TO RESOLVE TIME TABLE RELEVANT ISSUES IN THE DEPARTMENT OF COMMERCE ENGLISH MEDIUM AND RECRUIT FULL TIME FACULTIES IF THE NEED BE.
3. SPREADING AWARENESS IN STUDENTS ABOUT SSIP AND E-COMMERCE
4. TO ARRANGE MORE INDUSTRIAL VISITS

ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
SHRI KALPANA JOSHI, DIRECTOR, DEPARTMENT OF COMMERCE ENGLISH	AS THE DIRECTOR OF THE DEPARTMENT OF COMMERCE ENGLISH MEDIUM HAS MADE



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MEDIUM WILL MAKE ADJUSTMENTS IN THE TIME TABLE	ADJUSTMENTS IN THE TIME TABLE IN COORDINATION WITH THE GUJARATI MEDIUM
STUDENTS WILL BE MADE AWARE OF SSIP AND E-COMMERCE	DR. BHAVNA MASHRU, COORDINATOR, SSIP SPREAD AWARENESS OF SSIP AND E-COMMERCE
MORE INDUSTRIAL VISITS WILL BE CONDUCTED	INDUSTRIAL VISIT TO TATA CHEMICALS WAS ORGANISED

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21. KALPANA JOSHI
22. BHASKAR JANI

MINUTES

1. IQAC COORDINATOR DISCUSSED THE AQAR AND NOTED DOWN THE FEEDBACK PROVIDED BY ALL.
2. MEMBERS PRESENT IN THE MEETING DISCUSSED THE OPPORTUNITIES OF UPCOMING PLACEMENT FAIR FOR THE STUDENTS AND PROVIDE THEM GUIDANCE FOR THE SAME
3. DISCUSSION ON PREPARATION OF NEW TIME TABLE FOR SEM. 2, 4, 6

ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
AQAR WILL BE FINALISED WITH INCORPORATION OF THE FEEDBACK AND SUGGESTIONS PROVIDED	AQAR WAS FINALISED AND ALL THE FEEDBACK/SUGGESTIONS WERE INCORPORATED
IT WAS DECIDED THAT THE STUDENTS WILL BE INFORMED IN ADVANCE AND GUIDED FOR THE UPCOMING JOB FAIR	STUDENTS WERE PROVIDED GUIDANCE AND INFORMATION REGARDING PLACEMENT AND PREPARING RESUME.
ALL THE SUGGESTIONS ON THE NEW TIME TABLE SHOULD BE INCORPORATED	THE NEW TIME TABLE FOR SEM. 2, 4, 6 WAS IMPLEMENTED


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MINUTES OF THE IQAC MEETING ON 01/12/21

DATE: 01/12/2021

AGENDA

1. DISCUSSION ON PREPARING E-MAIL DATA BASE OF THE STUDENTS IN ACCORDANCE WITH THE FORMAT OF TCS.
2. DISCUSSION ON MOUS AND PROVIDING DETAILS OF MOU
3. DISCUSSION ON ORGANISING JOB FAIR
4. DISCUSSION ON ISSUING ID CARD
5. DISCUSSION ON APPOINTING IQAC COORDINATOR
6. DISCUSSION ON ORGANISING STUDENT SEMINAR AND DECIDING THE THEME OF THE SEMINAR
7. DISCUSSION ON ORGANISING FDP.

MEMBERS PRESENT:

- | | |
|-------------------------|-------------------------|
| 1. DR. KETAN D. SHAH | 14. DR CHETNA BECHARA |
| 2. DR REKHA MODHA | 15. DR KIRTI JANI |
| 3. DR GEETA UNADKAT | 16. DR K P GOHEL |
| 4. DR BHAVNA KESHWALA | 17. VIPUL DASANI |
| 5. DR SMITA ACHARYA | 18. JAY DAVE |
| 6. DR SULBHA DEVPURKAR | 19. SURESHBHAJ GORASIYA |
| 7. VARSHABEN JOSHI | 20. R K MODHWADIYA |
| 8. NATHIBEN RAJSHAKHA | 21. DR M N VAGHELA |
| 9. SUHAGINIBEN GARASIYA | 22. DR BHAVNABEN MASHRU |
| 10. DR SANGEETA PAREKH | 23. BHASKARBHAI JANI |
| 11. ARTI BHATT | 24. DHIRUBHAI DHOKIYA |
| 12. NANDHA VIBHUTI | 25. KALPANABEN JOSHI |
| 13. DAXA SUTREJA | |


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	STUDENTS WAS UPLOADED FOR THE PLACEMENT PURPOSES TO THE COMMISSIONER THROUGH THE COGENT PORTAL.
NEW ID CARDS FOR STUDENTS SHOULD CONTAIN BAR CODE WITH ALL THE INFORMATION OF STUDENTS AND SHOULD BE ABLE TO BE SCANNED THROUGH BAR CODE READER	NEW ID CARDS WITH ALL THE NECESSARY INFORMATION OF STUDENTS WITH DIGITAL BAR CODE WERE PREPARED
NAME OF DR. RUSHI PANDYA WAS FINALISED AS NEW IQAC COORDINATOR	DR. RUSHI PANDYA WAS APPOINTED AS IQAC COORDINATOR.
EVERY DEPARTMENT WILL BE PROVIDED FINANCIAL AID FOR INVITING AN EXPERT	EXPERTS LIKE DR. DODIYA, DEAN, DEPARTMENT OF COMMERCE BKNM UNIVERSITY AND OTHERS WERE INVITED FOR FDP
NEW AND USEFUL SHORT TERM COURSES ARE TO BE INTRODUCED	5 SHORT TERM COURSES COMMENCED DURING THE ACADEMIC YEAR OUT OF WHICH SANSKRIT SAMBHASHANAM, HINDI GRAMMAR AND DIPLOMA IN YOG WERE NEWLY INTRODUCED


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MINUTES OF THE IQAC MEETING ON 17/12/21

DATE: 17/12/2021

AGENDA

1. DISCUSSION ON STUDY CIRCLE.
2. DISCUSSION ON PREPARING ACADEMIC CALENDAR
3. DISCUSSION ON OBTAINING REGULAR FEEDBACK FROM ALL STAKE HOLDERS
4. DISCUSSION ON ORGANISING GODHANIYA EXPO.

MEMBERS PRESENT:

1. DR. KETAN D. SHAH
2. R. K MODHWADIYA
3. DR K P GOHEL
4. DR M N VAGHELA
5. DR BHAVNA KESHWALA
6. DR CHETNA BECHARA
7. DR REKHA MODHA
8. DR GEETA UNDADKAT
9. DR SULBHA DEVPURKAR

MINUTES

1. RESUMING THE STUDY CIRCLE ACTIVITIES
2. DISCUSSION ON ACADEMIC CALENDAR AND INFORMATION TO BE PASSED ON TO EVERYONE
3. FEEDBACK SHOULD BE TAKEN REGULARLY AS EARLIER AND FORMALLY AND INFORMALLY ALL THE STAKE HOLDERS SHOULD BE INVOLVED
4. ORGANISING GODHANIYA EXPO FOR PROVIDING VOCATIONAL EXPOSURE TO THE STUDENTS AND ALLOTMENT OF RESPONSIBILITIES TO THE CONCERNED FACULTIES AND STUDENTS FOR THE ORGANISATION.



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ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
STUDY CIRCLE ACTIVITIES SHOULD BE RESUMED AS BEFORE COVID 19	STUDY CIRCLE ACTIVITIES HAS BE RESUMED AS BEFORE COVID 19
NEW ACADEMIC CALENDAR WILL BE PREPARED AND DUE TO COVID 19 THE DATES WILL BE FINALISED IN ACCORDANCE WITH THE NEW GUIDELINES AND LATER INFORMED TO ALL.	NEW ACADEMIC CALENDAR WAS PREPARED. THE DATES OF EVENTS AND ACTIVITIES WERE FINALISED LATER IN ACCORDANCE WITH THE NEW GUIDELINES AND LATER INFORMED TO ALL
FEEDBACK FROM ALL STAKE HOLDERS WILL BE COLLECTED FORMALLY IF POSSIBLE AND WILL BE ALSO TAKEN INFORMALLY	ONLINE FEEDBACK WAS COLLECTED FROM THE STUDENTS WHILE PHYSICAL FEEDBACK WAS COLLECTED FROM OTHER STAKE HOLDERS
DATE AND EVENT DETAILS OF GODHANIYA EXPO ARE FINALISED AND RESPONSIBILITIES WERE ASSIGNED	GODHANIYA EXPO WAS POSTPONED DUE TO PANDEMIC.


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ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
MORE ACTIVITIES FOR STUDENT SUPPORT TO BE ORGANISED	FINISHING SCHOOL, KARATE AND SELF DEFENCE TRAINING, PLACEMENT ACTIVITIES, ETC. ORGANISED
ONLINE SESSION ON NAAC SOFTWARE BY THE EXPERT NAMED AJAY BHAGVAT FROM A PRIVATE CONSULTANCY AGENCY TO BE ORGANISED	ONLINE SESSION ON NAAC SOFTWARE BY THE EXPERT NAMED AJAY BHAGVAT FROM A PRIVATE CONSULTANCY AGENCY WAS ORGANISED AND LINK WAS SHARED TO ALL THE FACULTIES


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ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
AN FDP ON NEW EDUCATION POLICY TO BE ORGANISED AND DR. BHARATSINH DODIYA, PROFESSOR AND HEAD, BHAKTA KAVI NARSINH MEHTA UNIVERSITY TO BE INVITED AS AN EXPERT	AN FDP ON NEW EDUCATION POLICY WAS ORGANISED AND DR. BHARATSINH DODIYA, PROFESSOR AND HEAD, BHAKTA KAVI NARSINH MEHTA UNIVERSITY WAS INVITED AS AN EXPERT


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MINUTES OF THE IQAC MEETING ON 29/12/21

DATE: 29/12/2021

AGENDA

1. A MEETING WITH DR. VIRAMBHAI GODHANIYA, THE PRESIDENT, HINABEN ODEDRA, ACADEMIC TRUSTEE AND JIGNESHBHAI RAJYAGURU, DIRECTOR ON NEP, GOOD GOVERNANCE AND DECENTRALIZATION OF MANAGEMENT.
2. APPOINTMENT OF HODS

MEMBERS PRESENT:

- | | |
|-------------------------|-------------------------|
| 1. DR. KETAN D. SHAH | 16. DR K P GOHEL |
| 2. DR REKHA MODHA | 17. VIPUL DASANI |
| 3. DR GEETA UNADKAT | 18. JAY DAVE |
| 4. DR BHAVNA KESHWALA | 19. SURESHBHAI GORASIYA |
| 5. DR SMITA ACHARYA | 20. R K MODHWADIYA |
| 6. DR SULBHA DEVPURKAR | 21. DR M N VAGHELA |
| 7. VARSHABEN JOSHI | 22. DR BHAVNABEN MASHRU |
| 8. NATHIBEN RAJSHAKHA | 23. BHASKARBHAI JANI |
| 9. SUHAGINIBEN GARASIYA | 24. DHIRUBHAI DHOKIYA |
| 10. DR SANGEETA PAREKH | 25. KALPANABEN JOSHI |
| 11. ARTI BHATT | 26. SUTARIYA DIVYA |
| 12. NANDHA VIBHUTI | 27. KHUNTI NITA D |
| 13. DAXA SUTREJA | 28. RAMDATTI ULLASH M |
| 14. DR CHETNA BECHARA | 29. KIRAN GOSAI |
| 15. DR KIRTI JANI | |

MINUTES

1. IN ACCORDANCE WITH THE NEP AND FOR GOOD GOVERNANCE AND DECENTRALIZATION OF MANAGEMENT, HEAD OF DEPARTMENTS ARE APPOINTED. SHRI



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- RANMALBHAI MODHWADIYA AS HOD OF COMMERCE, DR REKHABEN MODHA AS HOD OF ARTS AND DR CHETNABEN BECHARA AS HOD OF HOME SCIENCE ARE APPOINTED.
2. FURTHERMORE DR. VIRAMBHAI GODHANIYA DISCUSSED GOOD GOVERNANCE AND QUALITY EDUCATION IN GREAT LENGTH AND SHARED HIS OPINIONS AND SUGGESTIONS.

ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
IN ACCORDANCE WITH THE NEP AND FOR GOOD GOVERNANCE AND DECENTRALIZATION OF MANAGEMENT, HEAD OF DEPARTMENTS ARE TO BE APPOINTED	SHRI RANMALBHAI MODHWADIYA AS HOD OF COMMERCE, DR REKHABEN MODHA AS HOD OF ARTS AND DR CHETNABEN BECHARA AS HOD OF HOME SCIENCE ARE APPOINTED


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MINUTES OF THE IQAC MEETING ON 07/01/22

DATE: 07/01/2022

AGENDA

1. DISCUSSION ON PLANNING OF FORTHCOMING PARENTS TEACHERS ALUMNI MEETING

MEMBERS PRESENT:

1. DR KETAN SHAH
2. DR REKHA MODHA
3. DR CHETNA BECHARA
4. R K MODHWADIYA
5. KALPANABEN JOSHI

MINUTES

1. AS THE CORONA SITUATION IS UNDER CONTROL ALL THE STUDENTS, ALUMNI AND PARENTS SHOULD BE INVITED FOR PTA

ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
ALL THE STUDENTS, ALUMNI AND PARENTS SHOULD BE INVITED FOR PTA	ALL THE STUDENTS, ALUMNI AND PARENTS WERE INVITED FOR PTA AND ALUMNI AS WELL AS PARENTS PROVIDED THEIR FEEDBACK ON STAGE. MOREOVER FEEDBACK FORMS WERE FILLED AND COLLECTED


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MINUTES OF THE IQAC MEETING ON 20/01/22

DATE: 20/01/2022

AGENDA

1. THE FACULTIES OF ARTS INCLUDING GUJARATI, HINDI, SANSKRIT, ENGLISH, SOCIOLOGY AND ECONOMICS ATTENDED A MEETING CHAIRED BY DR. REKHABEN MODHA, HOD, ARTS ON CAREER GUIDANCE.

MEMBERS PRESENT:

1. DR REKHA MODHA
2. DR GEETA UNADKAT
3. DR BHAVNA KESHWALA
4. DR SULBHA DEVPURKAR
5. VARSHABEN JOSHI
6. SUHAGINIBEN GARASIYA
7. DR SANGEETA PAREKH
8. ARTI BHATT
9. DR K P GOHEL
10. RAMDATTI ULLASHGIRI M
11. KARAVADRA RANMAL K
12. KAJAL KHUNTI
13. GOSAI KIRAN
14. KHUNTI NITA
15. DAVE JAY B
16. DR M N VAGHELA

MINUTES

DISCUSSION ON CAREER GUIDANCE AND TREATMENT OF STUDENTS ACCORDING TO THEIR SPECIFIC SUBJECTS AND OPPORTUNITIES

ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
ALL AGREED THAT IN FUTURE FINAL YEAR STUDENTS WILL BE SPECIFICALLY GUIDED IN ACCORDANCE WITH THEIR SUBJECTS AND OPPORTUNITIES	THE FINAL YEAR STUDENTS GUIDED AS PER THE DECISIONS BY THE FACULTIES


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MINUTES OF THE IQAC MEETING ON 25/01/22

DATE: 25/01/2022

AGENDA

1. A WORKSHOP ON COMMUNICATION AND COORDINATION FOR NON TEACHING STAFF

MEMBERS PRESENT:

1. DR KETAN SHAH
2. DR RUSHI PANDYA
3. BHAVESHBHAI MODHA
4. SURESHBHAI GORASIYA
5. SATISHBHAI RAVAT
6. ROSHNIBEN ODEDRA
7. J D ODEDRA

MINUTES

TRAINING ON COLLECTION, MAINTAINANCE AND UPLOADING OF CRITERIAWISE DATA FOR NAAC, AISHE AND OTHER PURPOSES

ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
TRAINING ON COLLECTION, MAINTAINANCE AND UPLOADING OF CRITERIAWISE DATA FOR NAAC, AISHE AND OTHER PURPOSES IS TO BE CONDUCTED	TRAINING ON COLLECTION, MAINTAINANCE AND UPLOADING OF CRITERIAWISE DATA FOR NAAC, AISHE AND OTHER PURPOSES WAS CONDUCTED FROM 9 TO 11 AM


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MINUTES OF THE IQAC MEETING ON 10/02/22

DATE: 10/02/2022

AGENDA

1. MEETING OF MANAGEMENT WITH ARTS ON QUALITY EDUCATION IN ARTS
2. MORE IMPORTANCE OF SEPARATE COURSES DUE TO DECENTRALISATION
3. TEACHING LEARNING IMPROVEMENT
4. TO GIVE IMPORTANCE AND FOCUS ON DIFFERENT STREAMS OF ARTS

MEMBERS PRESENT:

1. DR KETAN SHAH
2. DR REKHABEN MODHA
3. DR SANGEETA PAREKH
4. PROF. SUHAGINI GARASIYA
5. PROF VARSHA JOSHI
6. DR B R KESHWALA
7. PROF KAJAL AGATH
8. PROF AARTI BHATT
9. DR M N VAGHELA
10. DR SULBHA DEVPURKAR
11. KARAVADARA RANMAL K
12. RAMDATTI ULLASGIRI M
13. DR K P GOHEL

MINUTES

1. CONSISTENT IMPROVEMENT AND MONITERING FOR QUALITY EDCUATION AND TEACHING LEARNING IMPROVEMENT SHOULD BE DONE.
2. DIFFERENT STREAMS OF ARTS SHOULD BE FOCUSED ON

ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
CONSISTENT IMPROVEMENT IN TEACHING AND LEARNING SHOULD BE DONE AND MONITERED THROUGH DECENTRALISATION	THE FACULTY OF ARTS IS WELL MAINTAINED AND MONITERED BY DR REKHA MODHA KEEPING IN MIND QUALITY EDUCATION AND DECENTRALISATION


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MINUTES OF THE IQAC MEETING ON 07/03/22

DATE: 07/03/2022

AGENDA

1. DISCUSSION ON JOB FAIR, CONSENT, CHOICE FILLING
2. CELEBRATION OF WOMEN'S DAY – NSS, NCC, SPARKS
3. FILLING OF EXAM FORMS OF SEM 4 AND 6
4. DISCUSSION ON SSR INITIATED BY DR R S PANDYA

MEMBERS PRESENT:

- | | |
|---------------------------|----------------------------|
| 1. DR KETAN SHAH | 9. DHIRUBHAI DHOKIA |
| 2. DR REKHA MODHA | 10. DR B R MASHRU |
| 3. DR GEETA UNADKAT | 11. DR M N VAGHELA |
| 4. DR SMITA ACHARYA | 12. DR SULBHABEN DEVPURKAR |
| 5. DR CHETNA BECHARA | 13. DR KIRTI JANI |
| 6. PROF SUHAGINI GARASIYA | 14. B R JANI |
| 7. DR SANGITA PAREKH | 15. DR RUSHI PANDYA |
| 8. DR K P GOHEL | 16. PROF VARSHABEN JOSHI |

MINUTES

1. FINAL YEAR STUDENTS ARE TO BE PERSONALLY GUIDED BY SHRI DEVYANI THANKI AND VISITING STAFF SHRI BHAVESH MODHA REGARDING PROCEDURE FOR FILLING INFORMATION ON ONLINE JOB PORTAL


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ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
FINAL YEAR STUDENTS ARE TO BE PERSONALLY GUIDED BY SHRI DEVYANI THANKI AND VISITING STAFF SHRI BHAVESH MODHA REGARDING PROCEDURE FOR FILLING INFORMATION ON ONLINE JOB PORTAL	FINAL YEAR STUDENTS WERE SENT MESSAGES FOR CHOICE FILLING AND FINAL YEAR STUDENTS WERE PERSONALLY GUIDED BY SHRI DEVYANI THANKI AND VISITING STAFF SHRI BHAVESH MODHA REGARDING PROCEDURE FOR FILLING INFORMATION ON ONLINE JOB PORTAL


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MINUTES OF THE IQAC MEETING ON 04/04/22

DATE: 04/04/2022

IQAC

AGENDA

1. THE MEETING TO BE CHAIRED BY DR. RUSHI PANDYA, IQAC COORDINATOR ON FIRST 3 CRITERIA, DATA COLLECTION AND DISCUSSION ON THE FOLLOWING CRITERIA
2. DISCUSSION ON THE DATA COLLECTION AND WORK COMPLETED BY THE PRINCIPAL
3. DISCUSSION AND CLARIFICATION ON THE DATA TO BE COLLECTED

MEMBERS PRESENT:

- | | |
|------------------------|---------------------------|
| 1. DR KETAN SHAH | 8. DR SANGITA PAREKH |
| 2. DR SULBHA DEVPURKAR | 9. PROF SUHAGINI GORASIYA |
| 3. DR KIRTI JANI | 10. DR K P GOHEL |
| 4. DR VARSHA JOSHI | 11. DR M N VAGHELA |
| 5. DR GEETA UNADKAT | 12. DR BHAVNA R KESHWALA |
| 6. DR SMITA ACHARYA | 13. DR B R MASHRU |
| 7. PROF R K MODHWADIYA | 14. DR RUSHI PANDYA |

MINUTES

1. THE COLLECTED DATA WAS DISCUSSED AND SOME NECESSARY DATA ARE TO BE PROVIDED WITHIN 2 DAYS. DISCUSSION ON THE REMAINING CRITERIA AND SOP
2. THE PRINCIPAL DISCUSSED THE IMPORTANCE OF EVIDENCE AND SPECIFIC DATA REQUIREMENTS
3. EXPLANATION OF SOP AND DATA REQUIREMENTS



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ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
DATA YET TO BE SUBMITTED ON THE CRITERIA 1,2 AND 3 ARE TO BE SUBMITTED TO DR. PANDYA WITHIN 2 DAYS	NECESSARY DATA WAS SUBMITTED ON THE NEXT DAY
SPECIFIC DATA REQUIREMENTS SHOULD BE MET WITH IN ACCORDANCE WITH THE SOP	DATA WAS SUBMITTED BY THE STAFF AS PER THE REQUIREMENTS


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MINUTES OF THE IQAC MEETING ON 20/04/22

DATE: 20/04/2022

AGENDA

1. DISCUSSION ON AWARDING GOLD MEDAL IN PRESENCE OF ALL THE TRUSTEES.
2. DISCUSSION ON DIFFERENT COMMITTEES AND PROTOCOL

MEMBERS PRESENT:

- | | |
|--------------------------|----------------------------|
| 1. DR KETAN SHAH | 14. DR B R KESHWALA |
| 2. DR M N VAGHELA | 15. DR SULBHABEN DEVPURKAR |
| 3. DR K P GOHEL | 16. DR GEETABEN UNADKAT |
| 4. JAY DAVE | 17. DR R H MODHA |
| 5. U M RAMDATTI | 18. DR KIRTI M JANI |
| 6. DHIRUBHAI DHOKIA | 19. DR CHETNA BECHARA |
| 7. B R JANI | 20. MITALI D MODHWADIYA |
| 8. R K KARAVADRA | 21. DR SMITA ACHARYA |
| 9. VIPUL DASANI | 22. DR B R MASHRU |
| 10. JAY KHUNTI | 23. VIBHUTI NANDHA |
| 11. SATISH KESHWALA | 24. ARTI BHATT |
| 12. DR S C PAREKH | 25. KOTECHA JANKI |
| 13. SUHAGINIBEN GARASIYA | 26. KHUNTI NITA |

MINUTES

1. GOLD MEDALS TO BE AWARDED TO ALL THE ACADEMIC, EXTRACURRICULAR AND SPORTS ACHIEVERS BY THE MANAGEMENT
2. DISCUSSION ON FORMING COMMITTEES AND DIFFERENT COMMITTEE HEADS AND MEMBERS



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ACTION TAKEN REPORT

DECISIONS IN THE MEETING	ATR
GOLD MEDALS TO BE AWARDED TO ALL THE ACADEMIC, EXTRACURRICULAR AND SPORTS ACHIEVERS BY THE MANAGEMENT	GOLD MEDALS WERE AWARDED TO ALL THE ACADEMIC, EXTRACURRICULAR AND SPORTS ACHIEVERS BY THE MANAGEMENT ON FELICITATION FUNCTION
DISCUSSION ON FORMING COMMITTEES AND DIFFERENT COMMITTEE HEADS AND MEMBERS	COMMITTEES AND DIFFERENT COMMITTEE HEADS AND MEMBERS WERE ALLOTTED


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